



Wise Owls Nursery School  
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## Nursery School Fees Sheet & Other Useful Information

At Wise Owls Nursery School, we are committed to providing high-quality early years education and care in a nurturing and stimulating environment. Our fees reflect the cost of maintaining a well-resourced setting with highly qualified staff, a rich curriculum, and a focus on individual learning and development.

We aim to keep our fees as fair and transparent as possible while ensuring we can continue to offer the best care for your child. Below, you will find details on our session pricing, Early Years Free Entitlement (EYFE) funding, and voluntary parent contributions. If you have any questions about your child's sessions or funding eligibility, please do not hesitate to contact us.

### Full Rates

Age Range	Breakfast Club (8.15am-9am)	Morning Session (8.15am-1.15pm)	Core Day (9am-4pm)
9 months - 2 years	£6.89	£46.61 (£9.32 per hour)	£70.33 (£10.05 per hour)
2 - 5 years	£5.53	£43.97 (£8.79 per hour)	£66.56 (£9.51)

### EYFE Offer 9mth-3yrs - to not exceed x12hrs or 24hrs of EYFE a week

Age Range	Breakfast Club (8.15am-9am)	Morning Session (8.15am-1.15pm)	Core Day (9am-4pm)
9 months - 2 years	£0.00 Includes 0.75 hours EYFE	£0.00 Includes 5 hours EYFE	£0.00 Includes 7 hours EYFE
2 - 3 years	£0.00 Includes 0.75 hours EYFE	£0.00 Includes 5 hours EYFE	£0.00 Includes 7 hours EYFE

### Term After your child turns 3yrs old - to not exceed x12hrs or 24hrs of EYFE a week

Age Range	Breakfast Club (8.15am-9am)	Morning Session (8.15am-1.15pm)	Core Day (9am-4pm)
3-4 years	£5.53 No EYFE	*£18.19 Includes 4 hours EYFE	*£26.06 Includes 6 hours EYFE

12 hours = stretched 15 hours / 24 hours = stretched 30 hours

\* Additional non-funded hour and voluntary EYFE parental contribution - see details below

## 1. Introduction

Wise Owls Nursery School offers both funded and non-funded places for children aged 9 months to school age.

This Fee Sheet should be read in conjunction with our EYFE Policy and Parent Contract & Terms and Conditions, which form part of the funding agreement.

All documents are available online at [www.wiseowlsnurseryschool.co.uk/safeguarding-policies](http://www.wiseowlsnurseryschool.co.uk/safeguarding-policies) or upon request from the nursery office.

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## 2. Registration & Deposits

- A non-refundable registration fee of £50 is required to secure a place. This fee covers administration costs and does not apply to our stand-alone EYFE offer. By paying the registration fee, you agree to Wise Owls Nursery Schools term and conditions, which are available upon request or when completing our online registration form.
  - A £100 deposit is required at enrolment. This will be deducted from your final invoice, provided all fees are up to date.
  - Deposits for eligible Disadvantaged 2-Year-Old funded places may be waived at the nursery's discretion, subject to a valid E-number and confirmed eligibility through Brighton & Hove City
  - Families accessing stand-alone EYFE offer will need to pay a £50 deposit which is 100% refundable after 30 days of enrolment.
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## 3. Session Information & Standard Fees

- Sessions run between 08:15 and 16:00, Monday to Friday.
- A minimum booking pattern of two sessions per week is required.
- EYFE funded hours can only be applied during core funded session times (see Section 8).
- Any hours attended outside of funded session times will be charged at the full hourly or sessional rate.

EYFE hours can only be applied during core funded session times.

Any hours attended outside these funded times will be charged at the nursery's full hourly or sessional rate.

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## 4. Meals and Consumables

- Funded hours and full rate fees for children aged 9 months to 3 years include meals, snacks, wipes, nappies and suncream.
- From the term after a child turns 3 years old, we may ask for a voluntary parental contribution to help cover these costs for funded sessions, as government funding does not meet the full cost of delivery.
- This contribution is voluntary, and opting out will not affect funded hours.

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## 5. Sibling Discounts

- A 10% sibling discount is applied to the eldest child's fees only.
  - Discounts do not apply to funded places.
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## 6. Extra Sessions and Additional Charges

- Extra sessions may be booked subject to availability and charged at the standard hourly/session rate.
  - Additional activities or outings may incur a separate cost, communicated in advance.
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## 7. Funding Overview (EYFE)

Wise Owls Nursery School offers EYFE funding for eligible children from 9 months in line with Government and Local Authority guidance:

- Universal Entitlement (15 hours) – for all 3- and 4-year-olds
- Extended Entitlement (up to 30 hours) – for eligible working families
- Disadvantaged 2-Year-Old funding – for eligible families

Please refer to our EYFE Policy and T&Cs for full details.

### 7.1 Stretched Funding Offer

Wise Owls Nursery School operates a stretched EYFE model over 47.5 weeks per year to provide consistent year-round early education.

This means:

- The 15-hour universal entitlement is delivered as 12 funded hours per week.
  - The 30-hour extended entitlement is delivered as 24 funded hours per week. This stretched model ensures children can attend regularly throughout the year, rather than only during term-time.
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## 8. Funded Session Structure

- EYFE hours are available 08:15–16:00 for children aged 9 months to 3 years.
- From the term after a child turns 3, EYFE hours are available:
  - 09:00–15:00, or
  - 08:15–12:15.
- Hours outside these times are charged at the full hourly/session rate.
- Funded places are subject to availability and must be booked as part of your regular pattern.

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## 9. Voluntary Parental Contributions

- Voluntary contributions may be requested from the term after your child turns 3 to help cover consumables, meals, activities and resources.
- Families who opt out must supply meals, nappies, wipes, suncream and other consumables.
- Children may not be able to take part in certain enrichment activities or trips if families opt out.
- Funded hours remain unaffected by opting out.

### Example Contribution Breakdown (per session):

- Core day voluntary contribution £16.55 (includes food & consumables)
  - Morning session voluntary contribution £9.40 (includes food & consumables)
  - Additional hour £8.79–£9.51
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## 10. Opt-Out of Voluntary Contributions

- Parents/Guardians may opt out each term by completing an Opt-Out Declaration Form before the start of the term.
  - Opting out does not affect EYFE access but families must provide meals and consumables.
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## 11. Funding Deadlines & Code Responsibilities

- Parents must apply for, reconfirm and maintain eligibility for EYFE through HMRC or the Local Authority.
- A valid Working Family Code or E-number must be submitted by the deadline.
- Late or invalid codes result in full fees being charged until eligibility is confirmed.

### Deadlines:

- 31 August → funding starts 1 September
  - 31 December → funding starts 1 January
  - 31 March → funding starts 1 April
  - Codes must be reconfirmed every 3 months.
  - One code per child – siblings cannot share codes.
  - If codes expire mid-term, the LA's grace period rules apply.
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## 12. Additional Funding Streams

Wise Owls may claim the following where eligible:

- DAF – Disability Access Fund
- ASF – Additional Support Funding
- EYPP – Early Years Pupil Premium

These funds support inclusion and access and are paid to the nursery, not parents.

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### **13. Payment Terms**

- Invoices are issued monthly in advance and payable by the 28th of each month.
  - Accepted payments: BACS, standing order, childcare vouchers, Tax-Free Childcare.
  - Late payments incur:
    - £20 late fee after the 28th
    - £2 per day thereafter
    - Possible suspension after repeated late payments.
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### **14. Late Collection Fees**

- £10 late collection charge applies for the first 15 minutes, with further charges thereafter.
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### **15. Absences & Holidays**

- Fees remain payable during absences, sickness, holidays or family events.
  - Funded hours are non-transferable and cannot be banked.
  - At least 2 weeks' notice required for planned holidays.
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### **16. Nursery Closures & INSET Days**

- Closed for 4 weeks per year: 1 week Christmas, 1 Easter, 1 Summer, 1 October.
  - Closed on bank holidays - Chargeable
  - 4 INSET days per year - Chargeable
  - Closure dates shared in advance via Family and website.
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### **17. Notice Period**

- A minimum of two (2) months' written notice is required to reduce or terminate any private nursery hours.
- A minimum of one (1) month's written notice is required to reduce or terminate any funded EYFE hours.
- Notice must be provided in writing via email or letter to the Nursery Manager.
- Fees may be charged in lieu of notice if the required period is not given.
- This policy ensures appropriate staffing levels can be maintained and funded places can be reallocated in line with Local Authority requirements.

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## **18. EYFE Stand-Alone Offer**

Families can access funded hours without paying voluntary contributions through a stand-alone EYFE place.

This requires supplying consumables, nappies, suncream and packed lunches.

Certain enrichment activities may not be included.

Specific attendance patterns apply (as set out in the EYFE Policy).

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## **19. What's Included in Full Rate Fees**

- All meals (breakfast, snack, lunch, tea)
  - Family app access
  - Nappies, wipes, suncream
  - Cooking & baking ingredients
  - Artist Practitioner & enrichment activities
  - Highly qualified staff & planned curriculum
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## **20. Review of Fees & T&Cs**

- Fees are reviewed annually.
  - We reserve the right to amend fees or terms with one month's notice.
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## **21. Policy Reference**

This Fee Sheet forms part of the nursery's contractual agreement and should be read alongside the Parent Contract & Terms and Conditions and EYFE Policy.

These are available online or from the nursery office and contain full details on eligibility, contributions, deadlines, and procedures.